

MICHAEL MANDOU

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OBJECTIVE: ASSISTANT PROSECUTING ATTORNEY

A highly dedicated professional who demonstrates strong courtroom presence and achieves success in the courtroom.

- **Strong interpersonal skills** with the ability to interface with individuals at all levels and strong follow-up skills.
 - Maintain high-level of confidence among attorneys, peers and clients; **deemed trustworthy**.
 - Superior **oral and written communications** when handling situations involving numerous players. Speak clearly and concisely to ensure all parties have strong understanding of situation.
 - **A proven team-player** who works well with people and can be counted on in any type of situation.
 - Maintain high degree of **organization** requiring ability to respond quickly to problems and requests.
 - Proven ability to manage **multiple projects/tasks** and surpass expectations by **meeting aggressive deadlines**.
 - **Uphold the ethical standards** of the legal profession.
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EDUCATION

New York Law School ✧ New York, NY ✧ **Juris Doctor Candidate** ✧ *expected May 2008*

Relevant courses taken: Criminal Procedure I, Evidence, Family Violence Seminar, Criminal Procedure II (Winter 2008)

University of Michigan ✧ Ann Arbor, MI ✧ **Bachelor of Arts in Political Science** ✧ Dec 2004

Relevant courses taken: National Security & the Law, Literature & the Law

PROFESSIONAL INTERNSHIP EXPERIENCE

ASSISTANT PROSECUTING ATTORNEY INTERN ✧ Albany, NY

May 2007 – Sep 2007

Albany County / District Court Division

Secured position in competitive intern program after rigorous interviews by several attorneys holding leadership positions. Given every responsibility and privilege that practicing attorneys had in that division with the exception of writing search warrants and handling capitol offenses. Developed and honed litigation skills.

Selected Accomplishments:

- **Won a misdemeanor jury trial with the jury returning a guilty verdict in 5 minutes.** Argued the trial from start to finish.
- **Drafted response to motion** and prevailed in oral argument before the district court.
- **Handled entire preliminary examination process** including interviewing witnesses and preparing evidence. Bound over 30 out of 30 defendants with multiple felonies.

LEGISLATIVE INTERN ✧ New York, NY

May 2006 – Nov 2006

Marshall Collins, PLC

Primary responsibility involved acting as a research intern at private law firm that specialized in insurance defense. Performed research using Westlaw in addition to sharpening and developing memo writing and drafting skills.

INTERN FOR JUSTICE PAUL SMITH ✧ Albany, NY

Apr 2005 – Aug 2005

New York Supreme Court

Gained experience working directly with a Michigan Supreme Court Justice.

- Conducted research and assisted in writing numerous speeches for Justice Paul Smith.
- Developed talking points for Justice to use at youth camps focusing on civic interest matters.
- Performed research on various topics as requested.

LOBBYISTS' INTERN ✧ Albany, NY

Jun 2005 – Aug 2005

Farah Associates

Observed real situations and ways in which to research legislative history and law at multi-client law firm.

OTHER EXPERIENCE INCLUDES Assistant to Legal Counsel, Judicial Intern, Legal Assistant, and Executive Intern for a prestigious Senator, Judge, and Attorney, in addition to working in the Office of Lieutenant Governor.